

The Contractor shall furthermore, on the written request of the Employer's Agent, provide documentary evidence showing the value of work sub-contracted to any or all of the sub-contractors employed by the Contractor.

8.3 Forms for contract administration

The Service Provider shall complete, sign and submit with each monthly statement for payment, the following updated returns (the format of which are attached in C3.2 Annexes as amended from time to time):

- B-BBEE Sub-contract Expenditure Report (Annex 1)
- Joint Venture Expenditure Report (Annex 2)

The **B-BBEE Sub-contract Expenditure Report** is required for monitoring the prime contractor's compliance with the sub-contracting conditions of the **Preference Schedule**.

The Joint Venture Expenditure Report is required for monitoring the joint venture's compliance with the percentage contributions of the JV partners as tendered, where the joint venture has been awarded preference points in respect of its consolidated B-BBEE scorecard.

In respect of Annexes 1 and 2, the Employer shall, in addition to any other sanctions available to it, apply the financial penalties applicable to breach of preferencing conditions in the **Preference Schedule** Preference Schedule in Part T2.2 Returnable Schedules. In the case of joint ventures (Annex 2), the contractor shall prove his compliance with item 6) in Section 2 of the Preference Schedule by providing a consolidated scorecard at his own cost on instruction from the Employer's Agent.

9. FORMAT OF COMMUNICATION

All requests for formal approval from the Employer, or any other body, shall be submitted in writing in hardcopy format. Interim payment claims shall be submitted in the same format, accompanied by an original tax invoice. Ad-hoc communication between the Employer and the Service Provider may be conducted per facsimile or in electronic format (e-mail).

All plans and contract documents submitted for approval shall be in hardcopy format.

10. KEY PERSONNEL

Unless otherwise indicated below in the **"Allocation"** column, different individuals must be identified for each of the key personnel listed. Where the same individual is allocated to different roles, the individual shall meet the minimum requirements for each role. An individual cannot be allocated to more than two roles

The Service Provider shall maintain the involvement of the following key personnel as the exigencies of this contract require either directly employed, or with an appropriate sub-contracting agreement or Joint Venture Agreement:

Service	Competency	Minimum Number of Professionals	Allocation
Project Leader - Electrical/Structural/Civil/Mechanical Engineer or Technologist	An Engineering Council of South Africa (ECSA) registered Professional Engineer (Pr.Eng) or Professional Engineering Technologist (Pr Tech Eng) (Electrical/Structural/Civil/Mechanical) with relevant verified post registration experience (minimum 5 years) in the design and construction of electrical reticulation networks (both overhead and underground) for all voltages from 400 V to 132kV / Structural designs and analysis (reinforced concrete, steel and composite structures) / Civil designs and engineering (bulk earthworks and site development) / Mechanical designs and systems (HVAC systems, plumbing and fire protection systems)	1	
Project Engineer - Electrical Engineer or Technologist	An Engineering Council of South Africa (ECSA) registered Professional Engineer (Pr.Eng) or Professional Engineering Technologist (Pr Tech Eng) with relevant verified post registration experience (minimum 5 years) in design and construction of electrical reticulation networks for all voltages from 400 V to 132kV. Project and Contract Management inclusive of construction monitoring.	1	Can be the same person as Electrical Engineer- Building Services or Project Manager - Electrical